
UNCASG Budget & Finance Committee

Committee Procedures

2020 – 2021 Academic Year

1. Members

- a. Liaisons or their designated alternates shall be the only ones considered “members” of Budget and Finance.
- b. Only committee members will be allowed to vote. Only committee members will be allowed to speak except at the discretion of the chair.

2. Grant Presentations

- a. All grants received shall be shown in summary for the sake of transparency, but no presentation or approval of grants not following explicit application rules shall be allowed.
- b. Each liaison or their designated alternate is expected to be knowledgeable about grant applications from their campus. If a member of the requesting organization is not present, the liaison or their designated alternate is expected to present and take questions on the grant.
- c. The chair shall send out a summary of all grant requests to committee members prior to the meeting at which they will be considered.
- d. Committee members are expected to submit questions about grant requests prior to the meeting at which they will be considered.

3. Discussion

- a. All comments are to be addressed to the chair.
- b. Discussion shall be related only to the content of the grant or bill presently being considered.
- c. Applications may be presented either by a campus’s ASG liaison or by a member of the requesting organization. The organization may present in-person or by teleconference; travel expenses for the organization will not be compensated.
- d. The committee will allow five (5) minutes for a presentation and five (5) minutes for questions before entering private voting procedures.
- e. There shall be up to three (3) minutes of general discussion allowed prior to a call for motions on each grant.
- f. Time for presentations may be extended but shall not exceed a total of 6 minutes per grant application. Time for questioning and general discussion may be extended but may not exceed a total of 10 minutes each per grant application.

4. Grant Voting

- a. Following the conclusion of the general discussion period, the chair will ask for up to three (3) motions related to the grant in question.
- b. The motions will be considered in the order of highest to lowest total proposed disbursement.
- c. The member making the motion will have thirty (30) seconds to explain their reasoning for the motion. A single member in opposition to the motion (if any) will be allowed thirty (30) seconds for a rebuttal.
- d. There shall be a maximum of one (1) vote per constituent campus.
- e. Vote thresholds for an allocation shall be set at two-thirds ($2/3$), rounded up to the nearest member. A successful vote will remove all other motions from the floor, while a failed vote will move the committee to consider the next motion instead.
- f. If all motions are exhausted without a successful vote, the chair may call for additional motions or may temporarily table the business.